

**SHORTHAND/STENOTYPE REPORTER REGISTRATION  
FOR THURSDAY, JULY 27, 2006 CERTIFICATION EXAMINATION**

**Please read the following warnings and instructions before proceeding:**

- Falsifying information on your registration will result in your exclusion from the certification program.
- Your employer must sign your registration and attach a request to obtain your temporary certification.
- Registrations will not be processed unless all requested information is provided. **Please fill in all blanks.**
- A \$60.00 registration fee is required by MCR 8.108(G)(3). Please send check or money order only, made payable to the "State of Michigan." **DO NOT SEND CASH. This fee is not refundable or transferable.**
- You must enclose a copy of your certificate of proficiency of the following speeds:  
     Literary, 180 wpm      Jury charge, 200 wpm      Question and Answer, 225 wpm
- You must enclose a copy of your diploma from or other document showing completion of an approved or accredited course of study or a copy of your former certification number if you were previously certified under MCR 8.108.
- Completed registrations and the registration fee must be **postmarked** no later than June 1, 2006. Send to **Certification, PO Box 30048, Lansing, MI 48909.**

**NOTE: Registration may close prior to the posted deadline due to limited seating.**

**IDENTIFYING INFORMATION (please print or type)**

_____ CSR no.			_____ Firm identification no.		
_____ Date of birth			_____ Length of service with employer		
_____ Last name	_____ First name	_____ Middle initial	_____ Name of employer, business, or court		
_____ Residence address			_____ Business address		
_____ City and zip			_____ City, county, and zip		
_____ Area code and telephone no.		_____ E-mail address	_____ Area code and telephone no.		_____ Area code and FAX no.

Have you been convicted of a felony in the last two years?    ☐ Yes    ☐ No    If yes, please specify the date, crime, court, and sentence:

**EDUCATION** CSR registrants must have completed an approved or accredited course of study in court reporting.

_____ Name of school attended	_____ Date of course completion
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**EQUIPMENT** Please indicate your choice of equipment. **You must know Microsoft Word XP if you choose to use HOJ word processing equipment.** If you bring your own CAT, you must bring your printer and all necessary supplies. If you bring your own word processor, you must bring your CPU, monitor, keyboard, printer, 10' extension cord, and supplies.

☐ Own CAT    ☐ Own Word Processor    ☐ Hall of Justice (HOJ) Word Processor

**EXAM LOCATION - State Court Administrative Office, Hall of Justice, 925 W. Ottawa, Lansing, Michigan**  
Scheduling information and materials will be sent to you approximately 2-3 weeks before the test.

\_\_\_\_\_  
Date\_\_\_\_\_  
Registrant's signature\_\_\_\_\_  
Employer's signature for temporary certification\_\_\_\_\_  
Employer's name and title (type or print)